

Project Management 101

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Project Management 101

- PM Synergies
- Relationship building
- Own it
- Communicating in today's world
- Who is managing your career
- PMI Northern Utah Chapter news

**“People seldom
improve when they
have no other to
model but
themselves to copy.”**

-Oliver Goldsmith

PM Synergies

- **What are synergies?**
 - a mutually advantageous conjunction or compatibility of distinct business participants or elements (as resources or efforts) (Merriam-Webster,2007)
- **How do we obtain them?**

PM Synergies

*"I had six honest serving men
who taught me all I know:
their names were,
what and how and why and when
and where and who."*

Rudyard Kipling

PM Synergies

- **Who can I learn from?**
 - Other PM's
 - Your team
 - Your mentor
 - People in this room
- **How can I learn from others?**
 - Training
 - Coffee talk
 - Lessons learned

PM Synergies

- How do I know what I don't know?
 - What is on the other side of the hill?
 - Has someone already been over that hill?
- What can I learn from others?
 - What I don't know
 - An easier way
 - A team member approach

Relationship Building / The Perspective

- **PM**
 - Your role
- **Sponsor**
 - What they expect
- **Stakeholders**
 - What they expect
- **Team Members**
 - What they want

Accountability

- **Clear Request**
- **Clear Commitment**
- **Clear Consequences**
 - Positive or negative

(Paris/Casey, 1996)

Relationship Building

- **Forming**
 - Where do I fit
- **Storming**
 - Where are we being led
- **Norming**
 - Resolution seems to be happening
- **Performing**
 - A functioning team

(Tuckman, 1965)

Own It

- Your mistakes
- Your teams mistakes
- Your problems

- Your rewards

Communicating in Today's World

- E-mail
- Voice mail
- Instant messaging
- Cell phone
- Text messaging

- Talking

E-mail is Not Always Your Friend

“Email is dangerous because it gives us a feeling of action – even when nothing is happening.”

Bob Geldof

What kind of projects do you manage?

- **Infrastructure builds**
- **IT**
- **Construction**
- **Health profession**
- **Many others**

Project Managing your career

- **Danger Signs**
 - Red Flags
 - Company earnings
 - Downsizing
- **Who can help**
 - Peers
 - Mentors
 - Look around this room

PMI Northern Utah Chapter

- Upcoming events
 - Board member elections
 - dzwhittaker@mmm.com
 - All day event
 - Call for white papers
 - vicslc@sprynet.com
- Job Search assistance
 - Bill Snyder
 - snyderb@bigfoot.com
 - 942-2357 after 6 PM

References:

Tuckman, Bruce. (1965). Forming Storming Norming Performing team-development model

Paris/Casey (1996). *Success Principles for Project Management*.
Training course for USWEST.