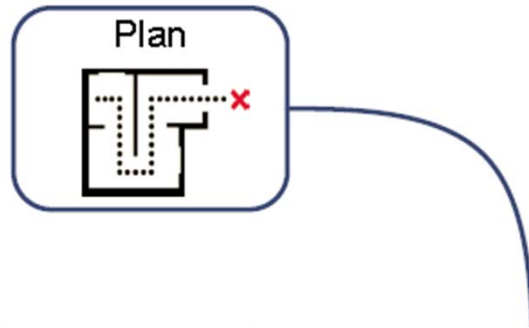


From Zero to PMO

Introducing Project Management
into a matrix organization

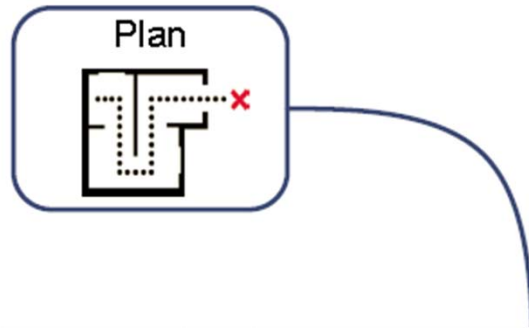
Cory “Bubba” Cunningham, MBA, PMP
IT Project Manager – Weber State University
corycunningham@weber.edu



A (Wo)man,
A Plan,
A PMO

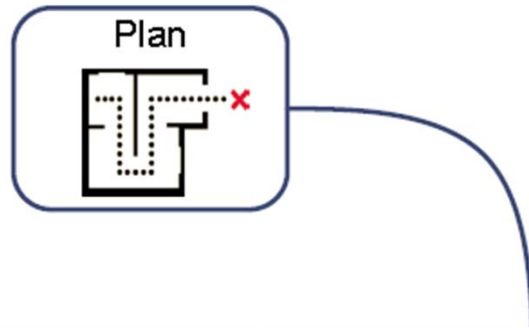
PMO implementations often fail for the same reasons
projects often fail – lack of planning

Ready, Shoot, Aim



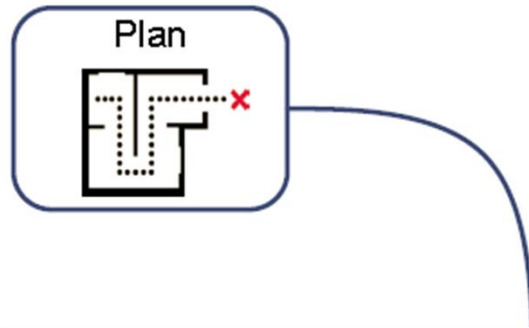
A (Wo)man,
A Plan,
A PMO

Contrary to popular belief, humans beings are
“**point**” thinkers, not “**linear**” thinkers.



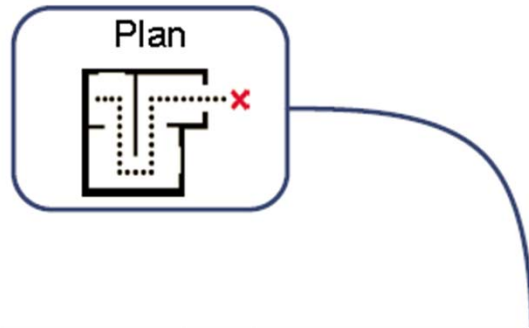
A (Wo)man,
A Plan,
A PMO

Goals are easy to see. It's the individual steps from here to there that are hard to visualize.



A (Wo)man,
A Plan,
A PMO

Visualize the steps, then sell that vision, not just the goals.



A (Wo)man,
A Plan,
A PMO

First steps:

define Vocabulary

outline Processes

implement Tools

Are we speaking the same language?

vo·cab·u·lar·y

(*voh-kab-yuh-ler-ee*) - noun

dictionary, glossary, jargon,
lexicon, palaver, terminology,
thesaurus, word-stock, words

Are you using the same words?

Do they have the same meaning for everyone?

deliverable • goal • task • action item
• production node • activity • to do

Are we speaking the same language?

vo·cab·u·lar·y

(*voh-kab-yuh-ler-ee*) - noun

dictionary, glossary, jargon,
lexicon, palaver, terminology,
thesaurus, word-stock, words

PMI won't get mad if you "modify" their glossary.

-Change your language to match your industry.

-Pick a manageable list, and make it official.

Are we speaking the same language?

vo·cab·u·lar·y

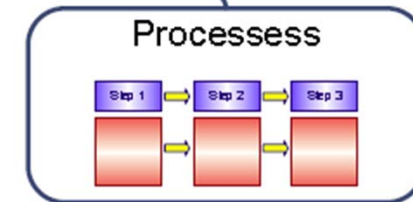
(voh-kab-yuh-ler-ee) - noun

dictionary, glossary, jargon,
lexicon, palaver, terminology,
thesaurus, word-stock, words

Watch Your Acronyms

Designated Intersection Point

First socks, then shoes...



Ready

Initiation Phase

Proposal

Approval &
Ranking

Project
Charter

Aim

Planning Phase

Define
Deliverables

Acquire
Resources

Establish
Baselines

Fire

Execution Phase

Reporting
-Project Plan
-Dashboard
-Issue list
-Decision list

Change
Management

Reload

Closing Phase

Deliverable
Signoff

Closing
Meeting

Transition to
Operations



Not too much,
not too little

If the only tool you have is a hammer, all your problems look like nails.

Having a hammer doesn't make you a carpenter.



Not too much, not too little

Some key **tools** for any project management office:

Project plan

Dashboard

Project charter

Issue list

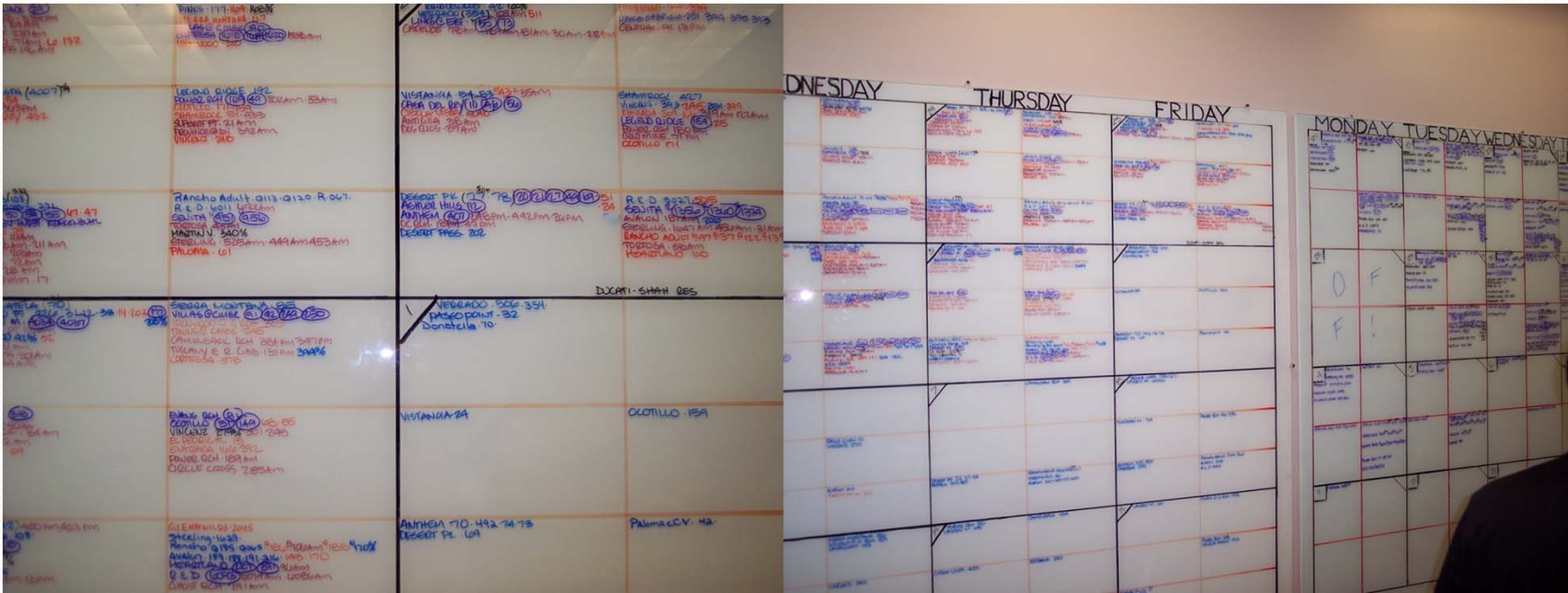
Decision list

Knowledge base



Not too much, not too little

Simple so it is easy to learn - Scalable to so you don't out grow it too fast



From Zero to PMO

Thank you!

Cory “Bubba” Cunningham, MBA, PMP
IT Project Manager – Weber State University
corycunningham@weber.edu